

## **Crozer Health Expanded Employee Referral Program Frequently Asked Questions**

**Q. How long will the referral program be active?**

We are offering this program for a limited time only, so don't delay in getting us your referral.

**Q. Can any Crozer Health employee submit a referral?**

Any Crozer Health employee can submit a referral, but only those below VP level are eligible for the referral incentive. Any employees who have oversight in the hiring of their referral are excluded from receiving the bonus.

**Q. How many years of experience does my referral need to have in order to qualify?**

We are seeking employees with varying years of experience and qualifications. Please review the posted positions for all education, experience, and qualifications needed as part of the requirement.

**Q. I know someone but they don't yet have a year of experience. Can I still refer them?**

Yes, please refer any applicants who you feel would be an excellent addition to our Crozer Health team.

**Q. Are these opportunities available in each of our four hospitals, and can the referral select which hospital they want to work in?**

Yes, we have opportunities at all locations and will present the candidate with all available opportunities per the requirements.

**Q. Where can I find more information about the referral program?**

Please visit the Crozer Health intranet and select the "Employee Info" tab at the top, and then click Referral Bonus Program, or send a message to the Crozer Health Employee Referral mailbox at [crozerhealth.erp@crozer.org](mailto:crozerhealth.erp@crozer.org).

**Q. How do I refer someone?**

Simply visit the Crozer Health intranet and select the "Employee Info" tab at the top, and then click Referral Bonus Program, to obtain the correct form, and then send your referral to the ERP inbox at [crozerhealth.erp@crozer.org](mailto:crozerhealth.erp@crozer.org).

**Q. Will I get the entire referral bonus at one time?**

No, the referral payments are made in equal installments every 6 months, with the total reward to be paid over 24 months. All installments require the referred employee and the referral sources to be actively employed at Crozer Health at time of payment.